



Example of Community Worker Job Description

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Our innovative and growing company is searching for experienced candidates for the position of community worker. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for community worker

- Help clients in utilizing resources, including scheduling appointments, and assisting with completion of applications for programs for which they may be eligible
 - Help patients enroll in PrEP/ or HDAP drug assistance programs
 - Assist individuals with applying for benefits (e.g., SSI, SSDI, SNAP) and working toward income maximization. Make referrals to other appropriate services as needed
 - Assess under and uninsured patient and families for community, urgent and chronic care health care coverage and payer opportunities
 - Administer the PAM questionnaire effectively using Insignia training program
 - Assist in the scheduling of appointments for primary care for uninsured patients
 - Provide assistance and/or referrals to obtain other essential support services such as housing, financial aid, food stamps, emergency food, clothing, transportation, translation, and child care
 - Conduct basic health assessments, assists families to identify needs, provides basic health information, and make appropriate referrals through monthly home visits
 - Provide advocacy, support and follow-up to determine if services are received and assist families with health behavior changes
 - Provide home visiting services to appropriate patients and follow up phone calls
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- Bilingual Haitian Creole or Cantonese preferred but not required
- Ability to work both independently and as a team member across different settings
- Proficient with data entry and word processing
- Computer literate- Word, Excel, Outlook, etc
- Hours are Monday through Friday with occasional weekends, depending on when community events are held
- Days and hours worked are flexible and will be negotiated