



Example of Community Support Job Description

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Our innovative and growing company is hiring for a community support. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for community support

- Work with clients to communicate important information about CA system maintenance, changes, events, and to address client concerns regarding any aspect of the service
- Report/Escalate any system events and incidents within the web-based application to IT and report back the findings and resolutions to branch/CA leadership
- Prepare documentation for operational troubleshooting and escalation procedures
- Assist company staff, vendors and/or customers by answering questions related to their order status and communicate expectations accordingly
- Coordinate and collaborate with various business units and vendors, as directed
- Use an outreach approach to assist service users to attend first key appointments
- Enable individuals to develop confidence in engaging with relevant services
- Enable individuals to develop life skills
- Promote independence in individuals who may struggle with everyday life activities
- Enable individuals to find out about and access appropriate services and facilities

Qualifications for community support

- Comfortable with working in a changing environment At BMO Harris Bank, we have been helping our customers and communities for over 130 years
- Experience working in various social media and community environments
- Master's Degree in social work, psychology or a related clinical field
- Alaska State drivers' license
- 2 years of progressively responsible experience in a mental health or closely related setting and at least 1 year of supervisory experience
- Currently living in Lisbon or willing to move