Our innovative and growing company is looking to fill the role of community center director. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for community center director

- Further develop and implement a strategic plan, in consultation with the Associate Dean, which centers on the expansion of online learning, student success, and faculty development
- Collaborate with the chairs and faculty to improve curriculum, instruction and learning with instructional technology
- Collaborate with faculty to develop online program and course formats to provide students with seamless and user-friendly online learning environments that facilitate student learning
- Develop and manage the E-Learning budget
- Work with faculty and administrators on assessment to ensure the quality of online learning
- Supervise the instructional designers, student technical support and the Blackboard Support team
- Stay up-to-date on new and emerging learning technologies
- Ensure compliance with New York State certification requirements, Middle States Association of College and University Standards for online and distance learning programs and any legal requirements for programming
- Collaborate with the Center for Excellence in Teaching, Learning, and Scholarship to ensure a full program of faculty development opportunities for online learning
- Work with the marketing and enrollment management teams to develop and

Qualifications for community center director

- Demonstrated experience in developing and implementing research-based business and marketing plans in the psychiatric sector is required
- Successful experience developing and implement marketing and sales strategies in a psychiatric hospital and managed care environment are required
- Excellent interpersonal, analytical and technical business development and marketing skills are required
- Proven communications (written/verbal/presentation) skills required
- Meet periodically with University-wide committees charged with the development of online learning
- Ensure the smooth operation of services for online students