



Example of Collateral Operations Job Description

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Our company is searching for experienced candidates for the position of collateral operations. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for collateral operations

- Partner with the local and global functional teams across Liquidity Operations
- Contribute to the broader Liquidity Operations and LCO organization outside of specific business analysis deliverables
- The calculation, issuance, agreement and settlement of margin calls relating to OTC and repo portfolios
- The performance of portfolio reconciliations in the event of disputes, subsequently the cross organisational coordination to ensure resolution
- Participate and lead both firmwide and industry driven initiatives involvement in projects driven by regulatory change
- Involvement in new business analysis and preparation
- Consistently strive to further develop the department's control framework and risk management practices and technology
- Engage with clients to both improve service and ensure clear and prompt issue and query resolution
- Projection of currency requirements
- Supporting Business Partners in improving and retaining client relationships, and driving additional sales opportunities

Qualifications for collateral operations

- Demonstrable consistency of employment and progression within prior roles
- Demonstrate a strong understanding of risk management
- Experience in an Operations / Business Analysis role within a Bank

function

- Minimum of 3.5 years experience within Operations
- Japanese language skills desirable as the role may require interaction with Japanese speaking colleagues/clients