Our company is searching for experienced candidates for the position of collaboration manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for collaboration manager

- Reviews and analyzes effectiveness and efficiency of existing systems and develops strategies for improving or leveraging those systems
- Manages operations staffing, including recruitment, supervision, scheduling, development, evaluation, and disciplinary actions
- Acts as a mentor and subject matter expert to junior-level employees
- Ensures that a Process Catalog of all processes created and maintained
- Ensures that processes support the service level requirements of each client/user area
- Support wide variety of open source technologies and cloud services (experience with o365/Azure is Preferred)
- Manage Agile – Scrum / Kanban team
- Ability to identify potential Automation tasks and coach / mentor the team to execute
- Collaborate with Product Managers and Product Owners to build Test strategy for individual products
- Mentor and coach the team with new tools, technology and best practices

Qualifications for collaboration manager

- Highly experience with UCC technologies
- Highly experienced in larger enterprise environments
- Able to carry our root cause analysis and manage mitigation actions

- In-depth knowledge in the area of Exchange 2007/2010/2013 product, operational activities and engineering
- 6-8 years of experience with MS applications (Lync, Skype for Business, One Drive, O365, Sharepoint, Polycom)