Our innovative and growing company is looking for a coding manager. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for coding manager

- Analyzes nonconformance's/customer complaints and observations in order to facilitate the identification and implementation of corrective actions through the department
- Ensures that all equipment for Coding and Re-Orientation is maintained as per procedure
- Evaluation, analysis and implementation of CPT, HCPCS, CDT and ASA codes, including additions / changes/deletions, for integration into the organization's product and analytic suite
- Providing support for unit and dollar values for codes, current and future releases
- Providing clinical guidance, support and education to various individuals and groups in the organization
- Participating in analytics around new payment models, current products an new products that are in development – including, but not limited to value based and risk based payment structures
- Assist with the ongoing development, interviewing, hiring and training of the HIM Coding staff
- Coordinate coding operations and activities, to effectively manage the coding function in compliance with established guidelines
- Manage the daily operations of the coding staff and schedules work assignments in an inpatient and/or outpatient office, to ensure timely and accurate coding activities
- Resolve complex coding discrepancies

- Conduct a thorough review of the medical records, and ensures the most appropriate diagnosis
- Ensure through and compliant coding using ICD-9-CM and CPT-4 coding rules and guidelines, to support patient records and submission of billing for payment
- Confirm that diagnostic and procedural codes are accurately sequenced, and MSDRG/APC is assigned appropriately
- Hire, train, and develop the staff
- Assist with the development and implementation of policies, procedures, standards and initiatives
- Responsible for organizing and maintaining coding compliance semi-anual reviews in accordance with Conifer policies and procedures, including managing a team of senior auditors to ensure all appropriate facilities are included in the audit procedure and to ensure appropriate risk-based areas of coding are identified and included in SAR audit samples