



Example of Coder Medical Records Job Description

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Our innovative and growing company is looking to fill the role of coder medical records. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for coder medical records

- Maintain up to date knowledge of new medical technology, official coding rules, NCCI edits and LCD's, and all third party payor guidelines
- Three (3) Year Experience ICD-9-CM and CPT-4 Coding System
- Adhere to established documentation requirements as outlined by accrediting agencies guidelines, regulations, policy and medical-legal requirements
- Applies the Uniform Hospital Discharge Data Set (UHDDS) definitions any additional regulatory guidelines and/ or coding references (Coding Clinic, 3M references) to select the principal diagnosis, secondary diagnoses, and all significant procedures as documented in the medical record
- Participates in and represents the department in business leadership groups, including external professional groups specializing in coding and provider education
- Assists the business with research and documentation of workflows and policies and procedures
- Consult with and educate physicians on coding practices and conventions in order to provide detailed coding information
- Maintain a thorough understanding of medical record practices, standards, regulations, The Joint Commission, Health Care/Finance Administration (HCFA), Medical Review of North Carolina (MRNC)
- Confers with Physicians and other providers to obtain greater specificity and/or clarification on possible diagnoses and procedures
- Insures integrity of all data prior to transmission

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- 2+ years of CCS or ability to obtain/equivalent experience
 - Two years experience in coding/abstracting inpatient records in an acute care facility
 - Requires BA/BS in health sciences, health management, or nursing, 3-5 years of ICD-9 coding or medical record audit experience in a consultative role
 - CPC from accredited source
 - Requires that you reside in Polk County, Florida, and be willing to travel within assigned territory approximately 50% of the time
 - SME for all coding specialties like E/M, radiology, anesthesia and should possess good communication skills