



Example of Clinical Supervisor Job Description

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Our company is hiring for a clinical supervisor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for clinical supervisor

- Precepts new staff during orientation and beyond
- Participates in special projects/studies in collaboration with the Lead Physician and Regional Director
- Creating and maintaining standard operation procedure documentation
Identifying training and growth opportunity needs for direct reports
- Utilizes broad range of knowledge including operating procedures, policies, regulations, and systems to accomplish responsibilities
- Reviews, processes and audits the medical necessity for each patient chemotherapy, radiation, urological, surgical, and PET/CT treatments and documentation of regimen relative to pathway adherence
- Tracks pathways and performs various other business office functions on an as needed basis
- Obtains insurance authorization and pre-certification specifically for chemotherapy, radiation, urological, surgical, and PET/CT services
- Directs the clinical review work load of staff including auditing work for accuracy and completeness, re-assigning work, and establishing priorities
- Provides procedure guidance and direction to staff
- Reviews reports for claim denials and works with staff on status and problem resolution

Qualifications for clinical supervisor

- 1 year experience as LVN in medical setting
- Ability to set goals and judge results in accordance with the highest standards and respect
- Active/Current License as a Registered Nurse in the state of practice
- Board certification in pharmacotherapy (BCPS) preferred
- Minimum five years hospital clinical pharmacy experience or ambulatory clinical pharmacy experience