



Example of Clinical Operations Job Description

Powered by www.VelvetJobs.com

Our company is hiring for a clinical operations. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for clinical operations

- Guides study team in vendor selection and management throughout the life of all assigned clinical projects
- Identifies and communicates with therapeutic thought leaders for feedback on study protocols, development plans, publications
- Manages all aspects of a clinical trial authoring the protocol synopsis, final protocol and template informed consent form to site selection, initiation, and study start activities including drafting of study site agreements and negotiating budgets
- Communicate with the Senior Director and/or VP Clinical Operations, on all critical issues and business growth opportunities
- Clinical Plan - Partner with the Medical Monitor, Regulatory Affairs and Commercial to prepare a clinical plan for each project
- Clinical Trial Protocols - Prepare directly or facilitate preparation of protocols including study design, case report forms, study procedures
- Identify clinical investigators and assess suitability of study sites
- Direct and ensure the delivery of quality clinical care and exceptional patient services
- Manage the on-going development, implementation and improvement of quality patient services and compliance with professional standards
- Plan, manage and implement Staff training and development

Qualifications for clinical operations

- Collaborates with internal and external stakeholders, including study site personnel to understand the patient journey the recruitment opportunities associated with achieving the enrollment goals clinical trials
- Due to the nature of the position, the employee may be required to travel
- Track and analyse metrics for CRA Management duties
- Proactively identify and implement process improvement initiatives related to clinical monitoring and site management as appropriate
- Mentor, coach, and manage team performance by establishing specific goals and objectives