



# Example of Clinical Development Job Description

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Our company is growing rapidly and is looking to fill the role of clinical development. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for clinical development

- Tracking and managing high-level trial milestones
- Forecasting and managing resources across and within trials
- Overseeing collection and management of clinical trial data
- Facilitating communication on all trial matters
- Assists in developing study budgets, contracts and agreements
- Assists in developing and executing Sarah Cannon internal and external strategies
- Assists in completion of all RFP bids for Innovations
- Informs President, Innovations of issues, progress, and risks related to trial operations
- Directs and oversees Project Management department
- Directs and oversees Monitoring department

## Qualifications for clinical development

- You have a high degree of comfort with ambiguity - you're able to quickly develop hypotheses with limited information and have a demonstrated ability to learn complex concepts quickly
- You have a nose for value - you're able to effectively prioritize and think strategically in a challenging, rapidly changing, and time sensitive environment
- You're a highly analytical, strategic thinker with the ability to translate

- You're passionate about our mission to improve healthcare through technology
- Must be knowledgeable of nursing and medical practices and procedures, laws, regulations and guidelines that pertain to nursing care facilities
- Highly collaborative, self-starter