



Example of Clinical Data Specialist Job Description

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Our innovative and growing company is searching for experienced candidates for the position of clinical data specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for clinical data specialist

- Performs tasks as assigned to assist with the smooth operation of the Clinical Data Management and Project Data Management groups
- May assist with completion of data transfer files for timely and accurate reporting
- Obtain consent and enrolling patients into clinical drug trial and performing regulatory duties for monitoring these patients
- Retrieves and tabulates necessary data regarding monthly patient activity, , admissions, discharges, patient days, percent of occupancy, traumas, deaths, and transports
- Ensure eCRF is built according to the latest standards and best practices, including edit checks and applicable integrations (IWRS, CTMS)
- Provide specifications for data models to be used for quality review and for final data model (SDTM or other)
- Ensure quality review of datasets (e.g., Pinnacle 21 compliance checking)
- Program, or oversee programming of, quality review checks and reports for use by Global Data Managers and other team members
- Ensure non-eCRF technologies for data capture (e.g., ePRO, safety reporting, coding, IWRS) are deployed as per requirements, including integrations with other systems, platforms or reporting environments with timelines for consumable data outlined
- Oversee development of data transfer agreements with ancillary data vendors ensuring use of standards, fit-for-purpose data models and transfer intervals

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- Ability to work independently, but also as a part of a portfolio
 - Ability to lead projects including effective mentoring skills, and the ability to deal effectively with cross functional team members
 - Minimum of 1 year Data Management experience in lieu of degree
 - Preferred Knowledge of SOPs, GCP & GDP standards
 - Flexibility and capability to multitask
 - Ability to prioritize and work both independently and with a team