



Example of Clinical Data Specialist Job Description

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Our company is looking to fill the role of clinical data specialist. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for clinical data specialist

- Perform clinical review of a medical record and summarize the findings to facilitate additional review
- Conducts analysis of data in cooperation with the medical staff to assist in identification of improvement activities
- Understands current issues, practices and trends in healthcare
- Provides documented reports of findings from data collection as requested
- Attend education classes to build and maintain knowledge of the expectations of this positions
- Assist in the planning and implementation of the data management portions of clinical research projects
- Support clinical programming/analytics
- Work with Database Programmer Analysts to develop edit checks
- Prepare and present CRF and CRF completion guidelines at investigator meetings
- Ensure quality data management activities – , data review, query generation and resolution, generate status reports to clinical staff and management

Qualifications for clinical data specialist

- Support analysis of clinical study data
- Basic knowledge of SAS or R is preferred
- Minimum 3 years experience in acute care

- Independently create CRFs (Case Report Forms) in electronic database systems to collect data from all clinical trials
- Continually evaluate the CRFs for required modification due to the dynamic nature of this research