# Example of Client Finance Job Description

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Our innovative and growing company is searching for experienced candidates for the position of client finance. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for client finance

- Engaging with the Infrastructure Finance Director community, Business Area CFO, COO & CAO community to address key financial considerations in conjunction with Group Finance
- Raising any concerns expressed by Front Office Clients around Service Relationship expense to Senior Infrastructure Finance for actions and facilitating resolution where possible
- Acting as the single point of contact to CFOs and respective Front Office COOs and as a conduit for providing updates on Infrastructure Finance initiatives to Front Office clients, providing information and using key relationships to attain buy-in and support where required
- Attending NCOU Cost Committee as Service Provider representative, co-ordinating issues with the relevant people within the wider Infrastructure Finance team
- An accountancy qualification with relevant work experience
- The ability to build strong relationships and have good communication skills
- Secure client P.O
- Provide day-to-day operational support to the management team
- Prepare our annual budget and quarterly forecasts
- Maintain compliance with Sarbanes Oxley Act requirements and liaise with internal and external auditors

## Qualifications for client finance

- Team player with the ability to establish strong relationships with business partners
- Must be self-motivated and comfortable working in a fast-paced dynamic environment
- Attention to detail and diligence in driving results
- Bachelor’s degree in either Finance, Accounting or Economics is a must
- Commercially minded with a good FS Industry understanding desirable