



Example of Client Data Services Job Description

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Our company is looking for a client data services. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for client data services

- Review changes with internal Client Onboarding RTB teams and obtain sign off
- Work with IT to define any system changes, put together BRD and FSD documents, and perform UAT as necessary
- Oversee the Americas Regulatory team across onshore, nearshore and offshore locations
- Communicate all updates to Global Regulatory Lead, coordinate changes / new regulations with other Client & Data Services Regulatory teams to ensure solutions are consistent
- Face off to senior stakeholders in various forums, including working groups, Operating Committees, Steering Committees
- Understand and resolve escalations, as needed
- Review and understand new regulations and identify impact to global Client Onboarding
- Supervises the data management team to ensure that all data is captured and processed efficiently and in line with established SLAs
- Liaise effectively with key stakeholders (client facing professionals, KYC / AML Compliance team, Case Handlers) to ensure that all exceptions, issues and obstacles are satisfactorily resolved
- Monitors workflow and ensures appropriate action is taken to deal with out of order items

Qualifications for client data services

- Active involvement in weekly/monthly control calls to ensure risks identified across KRIs
- Understand the fundamentals of the GTO minimum standard control guidelines (STARC) and how these overlay into the day to day production environment
- Operations and/or Audit experience preferred
- Experience managing a team, providing direction to junior members of the team and developing top talent
- College / University degree or higher