



Example of Claim Manager Job Description

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Our company is hiring for a claim manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for claim manager

- Define releases, Program Increments, and business objectives
- Work with technology partners to understand enabler work and assist with decision-making and sequencing of the key technological infrastructures that will host the new business functionality
- Identify trends/opportunities/emerging issues and take appropriate actions, including engaging appropriate individuals to resolution
- Oversee work on a departmental scale ensuring efficient usage of staff and teams
- Lead and/or direct teams as appropriate
- Interact with clients, state representatives, management and staff in a professional and knowledgeable manner
- Oversee activities of direct reports and provide guidance as needed
- Maintain excellent client contact to investigate/resolve concerns, communicate problem resolution and follow-up to ensure client satisfaction
- Utilize good people skills to communicate and motivate staff and teams
- Understand/comprehend claim operations issues and/or client problems and recommend appropriate solutions

Qualifications for claim manager

- Knowledge of civil work costing elements for building works
- Knowledge combined with experience of site contract management including management of Variation Orders/claims' dossier
- Technical or legal degree combined with experience in infrastructure and

- Strong command of the English language (spoken and written), French is an asset
- Willing to travel and/or relocate
- Operations Management with specific IME Industry knowledge