



Example of Claim Manager Job Description

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Our company is looking for a claim manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for claim manager

- Estimation of the remainder costs to complete the civil works portion based on regular updates of measurements as the design and construction progress (budget management forecast and reporting)
- Work as a point of contact to effectively understand the unique client needs
- Identify potential new clients and new lines of business
- Conduct regular self-audits of department results, processes and workflows
- Oversee the architecture, design, coding, testing and implementation of changes for claims pricing, benefits and payments within the core claims payment system
- Manage all new configuration requests and changes to existing configuration ensuring accuracy and timeliness
- Develop tools, processes, and methodologies to streamline and enhance production of change requests
- Participate in planning, managing, analyzing, designing and implementing various configuration projects
- Collaborate with business unit leaders and claims department to understand requirements and ensure configuration changes meet business needs
- Plan, manage and coordinate the analysis and configuration of claims information systems to meet business needs

Qualifications for claim manager

- Aligns needs with solution
- Manage team differences

- 8-10 years Audi or related automotive experience
- Working knowledge of retail after sale processes