



Example of Civil Superintendent Job Description

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Our company is hiring for a civil superintendent. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for civil superintendent

- Oversees the daily activities at work site, including scheduling of workers, delivery of equipment and materials, and progress reporting
- Develops relationships with key internal/external to identify emerging needs
- Resolves disputes and arranges any necessary changes
- Promote job site safety, encourages safe work practices and rectifies job site hazards immediately
- Provides senior leadership for environmental, safety, health, injury/accident and fire prevention on the project
- Ensure the applicable design document for civil commodities such as concrete, steel, architectural and excavation is provided to direct hire craft personnel to complete work, and that all design changes are approved prior to implementation
- Responsible for implementing corporate project policies, procedures and instructions within assigned civil work activities or applicable project specific policies and procedures
- Coordinate with the General Foreman and Foreman to hire civil craft labor to execute work
- Must have experience with construction in the areas of earthwork
- Work closely with other discipline superintendents or Superintendents and coordinate efforts and activities to meet the overall project requirements

Qualifications for civil superintendent

- 4-year degree in construction-related field (or equivalent construction-related work experience), 8 to 10 years of experience in field construction is required
- Requires a comprehensive knowledge of construction-related processes, familiarity with industry practices
- Knowledge of control measures required in a high rainfall environment
- Bachelor's degree in Engineering or other relevant technical discipline from an accredited university minimum of 6 years of relevant work experience, or 12 years of relevant experience in the absence of a degree
- Must have experience with construction in the areas of earthwork, formwork, rebar, anchor bolts, embeds, concrete, grout, drainage, structural steel, architectural, and paving