

Example of City Planner Job Description

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Our growing company is looking to fill the role of city planner. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for city planner

- Works on task and instructions associated with processes and/or equipment to be used for sequence of operations to meet finish goods needs
- Revises and reschedules orders to meet production requirements
- Identifies, locates and evaluates alternative sources of supply to facilitate cost competitiveness
- Establish and maintain liaison contacts within USSOCOM and the other COCOMs, military service communities, non-DoD agencies, the JS, and the OSD
- Assist in the development, synchronization, and deconfliction of strategic-level IO planning and operations
- Provide review of drafts of technical data, documentation and related information
- Facilitate, participate, support and attend meetings, build briefings, report results, and assist with follow-up on USSOCOM J39 actions items closure
- Analyze transportation reports to ensure improved productivity and reduced expense
- Continuously improve productivity by establishing goals for stops, containers, and miles per route day and route hours
- Oversees and participates in the maintenance of DOT requirements

Qualifications for city planner

- Knowledge of supply chain, purchasing and or inventory planning
- Knowledge of production process and flow
- Financial Planning diploma from the Institut québécois de planification financière (IQPF) is required
- Bachelor's degree in City Planning, Public Administration, or related field and 4 years of planning experience