



Example of CIB-Operations Manager Job Description

Powered by www.VelvetJobs.com

Our growing company is hiring for a cib-operations manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for cib-operations manager

- Investigation and resolution of issues in relation to systemic and operational errors
- Minimise risk exposure for Corporate actions Announcement Capture and the underlying businesses that use this service
- Identify action plans to resolve issues experienced and anticipated
- Track actions with Global teams based in Hong Kong, US, India and UK through to completion
- Partner in resolving issues that present exposure to risk through technology and Operational procedure changes
- Support Audit tasks providing process overviews, documentation and proof to auditors
- Support the Global Contingency agenda for Corporate Actions Announcement Capture to ensure recovery strategy is fully known, supported and tested
- Support actions surrounding technology changes
- Completion of daily controls tasks which strengthen the process of accurate and timely announcements
- Track Management information that indicates volumes, backlogs and key activities across the Global team

Qualifications for cib-operations manager

- Relevant Central Bank regulations
- Good Accounting background or knowledge
- Problem solving skill/ independent decision making
- Ability of identifying opportunities to improve operations efficiency/
Dedicated to exceed expectation