



Example of CIB-Operations Manager Job Description

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Our growing company is looking for a cib-operations manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for cib-operations manager

- Ensuring operational risk guidelines and compliance requirements are considered as part of projects
- A relevant financial degree and project management certification, or currently studying towards a formal project management qualification preferred
- At least three years of experience in end to end project management within the financial services industry
- Proven ability to manage multiple projects in parallel
- Strong understanding of key business risks and compliance requirements
- Manage the execution of the Business Continuity process
- Participate and execute on global cross DPC Control initiatives
- IB RED Process - guidance and monitoring of operations compliance with IB wide procedures and standards
- Daily Control Functions - ad hoc question and answer with Ops teams regarding daily policy compliance, regulatory questions, and other procedural control questions
- Drive global DPC Control Forums

Qualifications for cib-operations manager

- Content including enterprise content (such as research), external data feeds & posts (such as social media feeds, keyword alerts on user posts, relevant news headlines)

- Executing, and where applicable, improving and enhancing operational performance
- Design, enhance and maintain a robust control environment
- Manage team structures, talent recruitment and staff retention
- Proactive mentoring of team members, driving and developing careers and skill sets