



Example of Childcare Job Description

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Our growing company is searching for experienced candidates for the position of childcare. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for childcare

- Coordinate and lead New Beginnings Team as they minister to expecting, adopting and foster families as they welcome a new child into the family
- Follow up and communicate with families ensuring the New Beginnings Team, the Meal Team, other volunteers, and/or Village Groups provide support and connections
- Approve timesheets and time-off requests
- Train, supervise, and evaluate nursery & childcare staff informing Pastor of Children's Ministry of any performance issues as they arise
- Conduct weekly "one-minute" meetings with nursery team before the first worship service
- Communicate regularly with staff
- Oversee teams of staff and volunteers so that they adhere to policies and vision of The Village Kids ministry
- Develop and run Dyadic Psychotherapy Curriculum (70%)
- Recruit and Train Staff (Student/Interns) (10%)
- Conducts comprehensive evaluation for assigned patients (5%)

Qualifications for childcare

- Ability to build or enhance proficiency in the use of diverse methods of classroom technology, and innovative instructional/academic support systems and programs
- Budget and financial accountability with revenue generation experience

- High school or GED, and obtained the qualifications at Level III or higher of the DHS Professional Development Ladder
- 3 years professional childcare experience, infants preferred
- CDA (Child Development Associate Credential) or CCP (Certified Childcare Professional)