



Example of Childcare Job Description

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Our innovative and growing company is looking for a childcare. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for childcare

- Schedule, assign, manage nursery & childcare staff and volunteers to meet the needs of The Village's nursery and childcare needs
- Implement curriculum for Toddler I and II rooms
- Oversee the setup and teardown of Village Kids check-in system and childcare areas for Sunday worship and other events
- Oversee the care of all equipment and toys to include sanitizing toys after service
- Adhere to Safe Sanctuary and other Village Kids policies and covenants while also providing accountability on these policies to nursery & childcare staff and volunteers
- Coordinate supply purchasing as needed
- Coordinate childcare for events or meetings in collaboration with the Village Kids Team members and other church staff
- Secure needed space, provide programming, and secure staff or volunteers childcare needs
- Coordinate, train, and lead First Impression Team volunteers as they provide hospitality and check-in services for Sunday Village Kids
- Support and train First Impressions Team on database check-in program

Qualifications for childcare

- Demonstrates capability to take direction as needed and the knowledge to know when to ask for assistance from manager
- Demonstrate knowledge of high quality child care environments

- Experience with on-line teaching and/or instruction in higher education
- Experience working with students from diverse academic backgrounds and life experiences