



Example of Child & Youth Program Assistant Job Description

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Our innovative and growing company is hiring for a child & youth program assistant. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for child & youth program assistant

- Inventories equipment and supplies on a recurring basis
- Provide planned activities for children and youth
- Supports one or multiple Child and Youth programs
- Oversees arrival/departure of children/youth
- Supports Program Lead in program evaluation
- Maintains, displays and bulletin boards
- Works in ratio with children and youth
- Participates in parent conferences

Qualifications for child & youth program assistant

- All incumbents must have completed high school, or have a GED equivalent
- Applications without required documents will be considered incomplete and will receive no further consideration for employment for this announcement
- Other (DA Form 3433 -2016 edition)
- High School Diploma/GED Certificate or College Transcripts
- Other (DA 3433, DA 3434 or equivalent, PCS Orders, Marriage License)
- Must be 18 years of age by appointment date