



Example of Chief Investment Office & Treasury Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is hiring for a chief investment office & treasury. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for chief investment office & treasury

- UAT and LVT testing to validate test packs
- Represent finance on PWG, PCC and Steerco meetings
- Provide SME advice to the business and stakeholder groups
- Data Analysis for Cash as an Asset implementation in EMEA – balance & projections analysis, understanding break, nostro accounts estate analysis
- Perform reconciliations across various platforms / systems such as risk management
- Ensure Reconciliations are performed and reviewed in a timely manner at an established frequency outlined in the respective Standard Operating Procedures (SOP)
- Perform completeness checks to ensure that the intended data population is included in the reconciliation
- Follow-up with product controls, trade support and technology on breaks and ensure that adjustments, amendments and code fixes are actioned by the respective teams
- Timely resolution and escalation of reconciliation breaks above investigation thresholds
- Publish metrics to the relevant stakeholders and the Management for review

Qualifications for chief investment office & treasury

- Automation and streamlining of existing processes
- Partner across CFO team to keep a finger on the pulse of day-to-day business activities and help to measure/communicate potential impacts to results/forecasts
- Develop strong partnerships across the Finance organization, with other functional groups across TCIO to disseminate information and acquire knowledge
- Interface with Global TCIO P&A on behalf of the NA CFO team to coordinate deliverables and communicate forecast updates/explains
- Provide analytical support during critical periods including, but not limited to, Budget, Press Release, Investor Day and stress exercises, field ad-hoc requests