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## **Example of Chief Data Office Job Description**

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Our company is growing rapidly and is hiring for a chief data office. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for chief data office

- Analysed a business problem and were able to work with multiple stakeholders and SME's to develop a solution to resolve it
- Focusing the team on delivering the most essential features, at a pace that meets the business demands whilst maintaining the quality of the product
- Maintaining an awareness of the business strategy and how the product delivered fits in with the vision
- Analysis and documentation of instrument reference data requirements
- Analysis and documentation of market data requirements
- Champion the adoption of strategic reference and pricing data
- Identify and recommend solutions to improve controls
- Work with technology and operations teams to implement controls
- Prepare executive presentations and lead meetings
- Identifying issues and analysing them

## Qualifications for chief data office

- Analyze index data throughout the various businesses and define projects to implement the roadmap for AM data management
- Document and update materials and agenda to agendas for the Asset
   Management Data Management Executive Steering Committee, the Data
   Management Council, the AM data governance working groups, and the data
   domain specific programs
- Bachelors in Finance, Finance, Computer Science, MIS, or Information

- Masters in Computational Finance, Computer Science, MIS, or Information Management is preferred
- Understanding of the corporate risk function highly preferred
- Responsibilities will include ownership and delivery of data solutions for new front office systems or new products and markets, identifying and implementing efficiency and process improvement enhancements with our third party service providers and key internal JPMAM stakeholders