



Example of Chauffeur Job Description

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Our innovative and growing company is looking for a chauffeur. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for chauffeur

- Ensure cash cards and fuel are topped up as necessary
- Maintain proper trip and distance logs
- Preparing cars to a high standard of presentation, including pool cars, ready for use
- Duties will include all aspects of administration of the chauffeur request system, chauffeur diary and the data board up to date
- Duties will be carried out as flexible working week with evening and weekend work part of normal duties
- To ensure timely and safe delivery of shipments between Labatt sites in Ontario and to customers across Ontario
- Interact with guest in a professional manner
- Complete daily maintenance checks on tour van and notify manager of any issues
- Great and transport our guests at local transport hubs such as train stations and airports to the Hotel
- Drive our guests to meetings as required whilst staying at the hotel

Qualifications for chauffeur

- A3 elektriciteit of gelijkwaardig door ervaring
- Rijbewijs C is een must
- Kunnen werken met rendement met een autolaadkraan is een plus
- Bereid zijn manueel graafwerk te verrichten

