



Example of Certified Surgical Technologist Job Description

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Our innovative and growing company is looking for a certified surgical technologist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for certified surgical technologist

- Keeps current regarding developments in the surgical equipment, trends, and techniques through attendance at in-services or other educational programs
- Clinic responsibilities may include rooming patients, taking vitals, orders, and routing phone calls
- Prepare patients for surgery by washing, shaving, and disinfecting incision sites
- Transport patients to the operating room, help position them onto the operating table, and cover them with sterile surgical drapes
- Pass instruments and other sterile supplies to surgeons and surgeon assistants during surgery
- Occasionally help transfer patients to the recovery room after surgery and clean/restock the operating room
- Provide age appropriate communication with all customer groups
- Maintain confidentiality, communicate problems appropriately and handle telephone communications
- Assist in distribution of educational tip sheets and updates in EMR
- Assist in developing staff schedules that provide for full coverage in clinic and OR

Qualifications for certified surgical technologist

- Experience in adult OR services of complex, General, Ortho, Gyn, ENT, Thoracic, Urology and Plastics procedures
- 6-8 on/call shifts available /month For more information, contact Aureus Medical
- Requires prior operating room experience
- Required- 2 years of surgical technician experience
- Must be graduate of recognized and accredited Operating Room Technician Program