



Example of Certified Occupational Therapy Assistant Job Description

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Our company is growing rapidly and is looking to fill the role of certified occupational therapy assistant. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for certified occupational therapy assistant

- Provide occupational therapy treatment procedures, case management, and carry out discharge plans as specified by established treatment plans
- Prepare clients for therapy and transport them to and from therapy areas
- Document all treatment visits, progress notes, and coordination of care contacts
- Function under the direct supervision of the Occupational Therapist
- Provide skilled occupational therapy to patients/clients with a wide variety of diagnoses and disabilities in a home setting in accordance with a physician's plan of treatment, taking into account individual patient's special physical or age-related needs
- Assess needs and provide COTA plan for services and direct treatment while functioning as a member of the inter-disciplinary team
- Must have a minimum of 1 year COTA experience
- Provide treatment as directed by the Occupational Therapist
- Observe & evaluate treatment, discuss observations with OT staff
- Perform components of appropriate assessment on all patients as related to the therapy requested

Qualifications for certified occupational therapy assistant

- MA Certified Occupational Therapy Assistant (COTA) license
- Active New York State permanent Certified Occupational Therapy Assistant

- Must have current Minnesota COTA License
- Must be BLS certified or become certified within six (6) months
- TX Occupational Therapist (OT) and/or Certified Occupational Therapy Assistant (COTA) license