



Example of Certified Occupational Therapy Assistant Job Description

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Our company is growing rapidly and is looking for a certified occupational therapy assistant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for certified occupational therapy assistant

- Provide treatment therapy to eligible students to achieve specified educational objectives as defined by the occupational therapist
- Consult with teachers and occupational therapists to assist with the evaluation and potential solutions to treatment and therapy problems for students and for adherence to the Individual Education Plan (IEP)
- Assist in the evaluation and assessment of eligible students to determine appropriate treatment therapies to achieve objectives
- Confer with assigned occupational therapist to assist in the evaluation of students' progress and to update IEPs
- Assist in a two-person lift with students weighing up to 100 pounds between wheelchair, classroom chair, commode, floor, playground equipment, stander, classroom positioning equipment, therapy equipment, etc
- Travel between sites, as assigned, to perform therapeutic activities
- Attend assigned meetings and/or in-services to gather information needed to perform job functions
- The COTA may be required to treat any patient from adolescent to geriatric
- They will demonstrate proficiency in delivering care to assigned age-specific patient populations
- Assess needs and provide COTA services and direct treatment in consultation with the Occupational Therapist

Qualifications for certified occupational therapy assistant

- Contact supervising therapist and CFSS and/or Branch Manager regarding changes in patient status and request guidance when appropriate
- Report the potential need for add-on services to the supervising therapist
- Review and verify schedules weekly to ensure all scheduled visits are accurate
- Review and update the Medication Profile each visit, monitoring patient compliance, understanding of medication regime, contraindications, and side effects
- Provide health teaching appropriate to the patient's needs and understanding according to the plan of care
- Promote the patient's empowerment through self-care activities