



Example of Certified Occupational Therapy Assistant Job Description

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Our company is looking for a certified occupational therapy assistant. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for certified occupational therapy assistant

- Promote optimal wellness and fitness and optimal quality of life as it relates to movement and health assisted by PTAs when appropriate
- Assist students in carrying out daily activities
- Assist students with poor social skills and learning disabilities
- Teach students how to use special equipment to assist with daily function
- Work in collaboration with occupational therapists to establish a treatment plan
- Work with disabled children and assist them in play activities that enhance skillfulness
- Report the students progress to occupational therapists
- Handle administrative/clerical tasks
- Helping clients improve their quality of life by helping them compensate for limitations such as working on motor skills or working to increase their independence
- Following treatment plan developed in collaboration with occupational therapist by teaching techniques, such as, the proper method of moving from a bed into a wheelchair

Qualifications for certified occupational therapy assistant

- Monitoring activities to make sure they are performed correctly and providing encouragement
- Report the patient's progress to Occupational Therapists (OTs)

- Assisting in evaluating patient's medical history
- Helping to formulate patient's goals and developing treatment plans
- Assessing patient's progress under the supervision of a licensed OT