



Example of Central Supply Technician Job Description

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Our company is growing rapidly and is looking for a central supply technician. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for central supply technician

- Responsible for the understanding of the functionality and appropriate use of the Sterrad Sterilization System, precautions, and compatibility of scopes and electronic equipment
- Store, stock, and distribute IV solutions for all nursing stations, ancillary departments and crash carts
- Participate in educational programs and in-service meetings
- Answers telephone and take written messages
- Operate hand-held computer and hospital computer and input data
- Operate electric cart
- Input counts, charges and credits into the computer system
- Restock specialty carts
- Prioritizes tray completion based on customer needs along with issuing patient equipment as needed
- Responsible for proper care, handling, storage and inventory of instruments and tray implants in the operating room

Qualifications for central supply technician

- One year experience in CSPD preferred
- Minimum of three years experience in related duties
- Ability to communicate effectively with clinical and support staff, and to direct activities of six to ten staff members
- Familiarity with instruments used in a wide variety of services

- Must be able to lift 25lbs and be on their feet for most of 8 hours