



Example of Cash Collector Job Description

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Our company is growing rapidly and is hiring for a cash collector. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for cash collector

- Managing daily work across the portfolio based on management agreed priorities, demonstrating and promoting 'Best Practice' and sharing learning and knowledge
 - Ensuring that these are compliant with the credit management policy and understanding the local regulatory, fair trading and competition rules relating to their work sufficiently to be able to comply with them
 - Improving cash across their portfolio at every opportunity by encouraging preferred payment methods and educate customers to improve payment patterns, and minimise overdue debt without compromise to customer satisfaction
 - Ensuring promises made to the customer are kept, with proactive contact where failure is anticipated
 - Establishes, implements, and maintains an effective overdue control and follow-up program for all customer accounts that are late, overdue, potentially overdue, or written-off
 - Execute the collection process for defined customers
 - Bridgehead function towards sectors regarding cash collection performed by external service provider
 - Follow up on relevant queries and solving escalations in close cooperation with sectors
 - Provide leadership and direction to departmental staff for bigger markets
 - Participate as an active member in Dispute Council
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- ERP literacy (SAP, V10, JDE, Pyramid, C5) nice to have
- Professional German and English verbal and written is a must
- Good knowledge of English (min
- Professional Russian or Swedish and English verbal and written is a must
- Russian on a fluent level is a must
- Being motivated with the ability to prioritise, manage and collaborate with the wider virtual team to ensure that customer issues are successfully executed and brought to closure is a must