Example of Care Tech Job Description

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Our innovative and growing company is looking for a care tech. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for care tech

- Answers telephone inquiries from providers, members, family, and internal staff regarding the Care Coordination/Case Management program
- Responsible for screening members for Care Coordination/Case Management eligibility
- Directs potential case to Care Coordinators/Case Management for the screening process
- Completes monthly reporting/activities as assigned
- Provide basic direct and indirect patient care as directed and delegated by the professional staff
- The ability to establish effective relationships with the health care team
- Demonstrate self-directness
- Institute appropriate safety measures
- Complete annual education
- Clerical duties assembling transfer packets

Qualifications for care tech

- Experience with safe patient transfers
- EMT or Paramedic Certification in state of practice
- Or MA Certification (if working in the ER)
- Or CNA Certification with one year of experience
- Applies awareness of potential radiation hazards and observes appropriate radiation safety
- Minimum of three months experience in a like position combining clerical and