## **Example of CAD Drafter Job Description**



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Our company is looking to fill the role of CAD drafter. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for CAD drafter

- Oversees the development of engineering designs, perform drafting duties, and interpret rough engineering sketches to produce working drawings using manual and CAD techniques
- Work closely with mechanical design engineers to create detailed technical drawings of conveyor systems components
- Use 2D computer aided drafting (CAD) software to create shop fabrication drawings
- Candidate will perform requested redlines to existing AutoCAD and Inventor drawings
- Create Inventor component and assembly drawings to complete drawing packages
- Operate CAD and other drafting/design computer programs efficiently
- Five plus years proven drafting experience
- Creates/maintains Quality System documents associated with products
- Follows company procedures, work instructions and guidelines in the design and documentation of products
- Coordinates with other internal departments (and external vendors) as appropriate

## **Qualifications for CAD drafter**

• Proficient in the use of AutoCAD and Revit required

- Must be highly motivated, well organized, an excellent problem solver and decision maker
- Must possess knowledge of high volume manufacturing technologies and production variance for rigid, rigid-flex, and full flex PCBs
- Knowledge of ProE/Creo and STEP files a plus