Our growing company is searching for experienced candidates for the position of business systems senior analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for business systems senior analyst

- Elicit data & process quality problems, their extent, their source and strategies for correcting both, using interviews, data analysis, business process modeling, use cases, scenarios, time motion study, and business workflow analysis
- Provides business process reengineering services, including process, data and application documentation and training, formulation of training/implementation plans, deployment within the business, and handoff to support services
- Gathers stakeholder needs, assess the current state of the business processes to identify and recommend improvements, and the verification and validation of the resulting requirements
- Review and secure approval for technical and functional documents and artifacts as deemed required for IT Governance and SDLC of the project and/or team
- Performs walk throughs of applications and/or system enhancements/processes to assure they meet the feature and functional goals of the project
- Collaborate with Team lead/Manager/Vendor to prioritize business enhancements & bug fixes
- Analyse and translate complex business requirements into a functional system design document

- Prepare and present subject matter knowledge, analysis, options, solutions in both written and presentations to internal and external audiences
- Regularly apply knowledge of future technology and system trends for your domain to solve for current and future business needs

Qualifications for business systems senior analyst

- Bachelor's Degree in Information Systems/Technology/Design, Business Administration or related discipline or equivalent professional experience
- Project Estimation – Within the required degree of confidence, provides estimates for business analysis tasks of various sizes
- Experience with operational and technical aspects of Security Master platforms a strong plus
- Demonstrated requirements analysis experience using Agile Practices would be an asset
- Generally reports to a Manager or Senior Manage
- Experience with SharePoint on premise, MS Project