



Example of Business Systems Consultant Job Description

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Our innovative and growing company is hiring for a business systems consultant. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for business systems consultant

- Support and drive projects, including documentation of business requirements, solution and technical design, test plan design and coordination of testing with business users
- Provide first-level support to the field, including issue identification, and resolution/escalation
- Provide ad hoc training to Salesforce users as required, to help expand knowledge and adoption of Salesforce's capabilities
- Handle ad hoc reporting requests, and optimize the user experience related to Reports and Dashboards
- Monitor and analyze site metrics, system performance, and user activity
- Maintain data quality through ongoing data analysis, record de-duplication, and other related tasks, and identify and remediate break points or loop holes that contribute to bad data
- Prepare data files and upload the data into Salesforce using Apex Data Loader and third party tools such as CRMfusion's DemandTools
- Manage SFDC security including roles, profiles, sharing rules, workflows and groups
- Design and implement custom objects and advanced functionality using Apex and Visualforce
- Design and build custom apps using declarative functionality and code

Qualifications for business systems consultant

- Experience and knowledge of Consultancy, Business Analysis or Business Architecture
- Experience of working in Financial Services ideally Credit Cards
- Experience working with an eProcurement tool preferred
- Experience with Project and/or Department Financial Planning/Forecasting/Reporting
- Experience working with PeopleSoft HR and General Ledger