



# Example of Business Systems Analyst Job Description

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Our innovative and growing company is hiring for a business systems analyst. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for business systems analyst

- Assists with documenting, investigating, and facilitating root cause analysis of user/system issues and problems
- Provide technical support to business owned systems and tools
- Working with users, customers, and technical teams to ensure that business needs are met
- Interfacing with clients across the HRIT Organizations
- Working as a partner within the business to develop effective understanding and develop real solutions in Oracle R12 while aligning to IT Controls and Strategies
- Plan & develop efficient information systems in support of core business functions and deploy these implementations
- Lead and perform systems testing
- Manage application lifecycles, enhancements and upgrades
- Analyze, develop, and communicate business and technical requirements
- Quickly learn and grow subject matter expertise on the ins and outs of all corporate applications systems from a technical, functional, and user perspective

## Qualifications for business systems analyst

- Bachelor's degree, in related field (technology, finance)
- 5+ years in financial services / asset management, with business analysis and technology responsibilities

- Attention to detail and quality in work products
- Ability to translate concepts among technical and business constituents at all organizational levels
- Sound knowledge of technical environment and applications supported