



Example of Business Support Director Job Description

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Our company is searching for experienced candidates for the position of business support director. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for business support director

- Possess a strong background in infrastructure or support of at least the one of the GBAM businesses, products and processes, with specific Asia experience preferred
- Maintain and update the business quality evaluation processes, procedures, formats, and standards for multiple lines of business
- The Director, Finance & Business Support will assist in preparing, in conjunction with the Managing Director and other department heads, the annual budget, capital budgets and the rolling forecasts
- Provide leadership to the BPS Team Leaders in the daily execution of support processes
- Key point of contact for local Business Heads/Regional COOs/Country Management
- Work with the Business heads including Banking, Capital Market , in implementation of the FICC & Equities initiatives, new products etc
- Provide analytics, data to the Business heads for business performance analysis
- Provide MIS to COO/CEO and Region on a regular and pro-active basis
- Liaise with the support functions for smooth functioning of the existing business and to drive new initiatives
- Liaise with the Exchanges, Regulators, consultants, Audit , and drive key regulatory changes

Qualifications for business support director

- Coordinate on all governance aspects including but not restricted to business and platform initiatives
- Cost and expense Management
- Cultivate and communicate a prudent risk awareness culture
- Handling and coordination of all day-to-day administration functions
- Promote/Drive strong controls/risk mitigations
- Work well as part of a broader regional COO organization and be able to escalation issues to region appropriately