



Example of Business Solution Analyst Job Description

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Our company is growing rapidly and is looking to fill the role of business solution analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for business solution analyst

- Work collaboratively with Finance, IS, Operations and other business clients, to develop, test and implement creative solutions related to SAP, STORMS, PowerPlant and Maximo and their integration
 - Document those requests clearly in terms that both the business and IS can understand and shepherd issues and changes through to resolution
 - Proactively support a collaborative team working environment and focus on the design of new and improved processes in order to achieve business objectives and continuously improve performance within the Shared Services, BPS Front Office Integration team
 - Analyze data trends as needed to identify issues or areas for improvement
 - Occasional off hours support during Project, Release implementations or high severity system availability issues
 - Interface with business clients to understand needs, ensuring expectations are in line with delivery plans
 - Prepare project reports, dashboard and summaries
 - Demonstrate ability to successfully distill complex technical information into clear, comprehensive communication material
 - Define testing strategy, write test scripts, and execute unit and end-to-end testing
 - Work closely with global business leads on testing the enhancements or defects deployed
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- Experience of facilitating and supporting business change and influencing others
- Excellent relationship development skills with the ability to balance work and interaction with internal stakeholders, customers, key suppliers and industry contacts
- Demonstrable record of applying best practice and a customer-centred approach
- Strong system knowledge, including input to output flows and the ability to identify process gaps and recommend solutions
- Demonstrated expertise in the field of Business Analysis including documenting requirements, evaluating solution alternatives and ensuring the solution complies with the corporate vision and strategy
- Understanding of additional User experiences/interfaces (Swipes, gestures)