



Example of Business Solution Analyst Job Description

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Our growing company is searching for experienced candidates for the position of business solution analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for business solution analyst

- Identifying improvement areas/actions and drive it to implementation
- Establishing stable and mutual relationships with end users, L2 support team, Global counterparts, external vendors
- Support cross-function team (Finance/HR/Legal/GA/SCM) in achieving the team tasks and goals
- Establish and maintain IT governance structure with adidas Japan Process Owners to resolve issues and prioritize enhancement requests in support of adidas Group strategic direction
- Acquire and maintain knowledge of focus on responsible functions in a dynamically changing environment
- Identify and steer adidas Japan Market demand to GIT in a timely and comprehensive manner
- Implement the roll out of automation tools across related organizations
- Accountable for project delivery of applications or technology impacting adidas Japan business users including incident resolution, enhancements, upgrades, test coordination and new implementations
- IT vendors, contractors
- Analyse current process standards and metrics in order to identify alignments and improvement opportunities

Qualifications for business solution analyst

- Ability to be self-directed while working under deadlines
- Ability to articulate and present issues and solutions
- Strong communication (written and verbal) in both English and Japanese
- Understanding the importance of working in a matrix organization leveraging technology solutions to solve business requirements and acting effectively within this structure