



Example of Business Analyst / Risk Analyst Job Description

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Our company is hiring for a business analyst / risk analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for business analyst / risk analyst

- Create, run, and modify monthly, weekly, and ad hoc reports using available credit applications
- Provide Credit Risk management with all analyzed data for further review and evaluation
- Monitor various credit databases to ensure high data quality
- Participate in upgrades/modifications to credit software applications, implementation of new applications
- Contribute to reconfiguration and development of existing software to accommodate the needs of the credit area of the bank
- Identify ways to maximize technology to improve efficiencies in the credit area and maximize the bank's return on investment
- Providing clients with feedback on their financial performance
- Analysis of qualitative & quantitative information
- Contributing to team performance and operational excellence through mentoring, promoting quality standards, innovation, knowledge sharing, content creation, best practices
- Work with various stakeholders to manage and maintain other key risk based information (e.g., risk registers, audit reports)

Qualifications for business analyst / risk analyst

- Manage requirements using traceability to ensure scope coverage and completeness
- Manage requirements changes following PMF/SDLC change request process
- Related work experience – 5 or more years experience as a Business Analyst or an equivalent, delivering requirements in a project/program environment
- Minimum 4 years experience working as a Business Analyst is required
- Be comfortable presenting scope interpretation and requirements to Business, Business Change and IT teams