



# Example of Business Analyst & Reporting Analyst Job Description

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Our company is looking for a business analyst & reporting analyst. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for business analyst & reporting analyst

- Assists manager in the design, planning, and execution of testing strategies
- Participates in and may lead projects
- Test new reports
- Understands the nature of the proposed business process change and will compose user stories outlining the necessary modifications to the business applications
- Act as IT Business Analyst for data warehouse assignments
- System Interfaces
- Assist with the conversion process of PeopleSoft to Oracle EBS system for the Republic Group
- Assist with the planning, development and execution of system upgrades and implementations, including testing and verifying system changes and upgrades
- Participate in tests and other control tasks to validate ongoing system maintenance, testing, stability and determine the accuracy of system changes
- Communicate with users on system issues

## Qualifications for business analyst & reporting analyst

- Good communication skills
- Exposure to performance reporting is a plus
- Migration of activities from onsite

- 6+ years of total experience, preferably across both operations management and analytical/MIS roles
- Experience with SAP HANA, HANA BI, and SAP Solution Manager