



Example of Business Analyst Lead Job Description

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Our growing company is hiring for a business analyst lead. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for business analyst lead

- Elicits, challenges, and prioritizes requirements using standard processes and templates, and translates into functional design and use case documents
- Lead the identification and analysis of business drivers to develop risk and controls requirements
- Regularly instruct, direct and check the work of other Business Analysts
- Act as a team leader for projects with moderate budgets or of a short duration
- Identify work flow and business process requirements and related solutions over a wide ranging, complete business process including obtaining approvals, documentation, testing and training
- Conduct business process evaluations to gain business/technical knowledge of business requirements
- Identify problems, research alternatives, prepare presentations, drive solutions, test to confirm, gain consensus, and implement solutions for multiple applications within multiple functions
- Troubleshoot and guide others on a wide variety of complex problems and identify solutions within broad application and functional expertise
- Supporting project managers in the design, build and delivery of projects, using project management tools to produce reports and track risks and issues
- Drawing on agile and scrum-based methods to foster dialogue and keep up project momentum

Qualifications for business analyst lead

- Engages with key stakeholders to influence the solution design to meet business goals, scope and strategy requirements
- IIBA – CCBA/CBAP Certified (BABOK 2.0/3.0) & Big 5 consulting experience within PMO / Data CoE complex programs in global financial institutions is highly preferred with additional experience in process re-engineering
- Highly motivated lead and team player with excellent analytical, written and verbal communication skills
- Demonstrated personal organizational, management and influencing skills
- Should be proficient in creating Traceability Matrix
- Regularly interface with colleagues accountable for the day-to-day service management and operations to ensure smooth transition of the business requirements and solution throughout the project lifecycle