



Example of Business Analyst IT Job Description

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Our company is hiring for a business analyst IT. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for business analyst IT

- Provide guidance to business and functional units in developing and completing acceptance testing, training, and implementation-related activities to ensure a complete solution is delivered
- Support process improvements based on data mining and gathering from various sources
- Maintain project plans and put together presentations for upper level management and key stakeholders to communicate status, progress and issues
- Work collaboratively to analyze issues, risk, and dependencies
- Proactively communicate and collaborate with external and internal customers to analyze information needs and functional requirements and deliver artifacts to support technical implementation
- Act as the liaison between the business units, technology teams and support teams, including discussions on needs, technical approach, on-boarding/implementation plans and ongoing operational support plans
- Work both independently and in coordination with Project Management to recognize and engage appropriate work areas / stakeholders as needed
- Carry out routine testing of software patches
- Acting as a key contributor in the efforts to improve the Business Intelligence infrastructure and supporting the business and its team by executing reports, building new ones and understanding the results
- Assisting cross-functional teams with marketing efforts and to better

Qualifications for business analyst IT

- Ability to lead business and IT associates
- Project management skills, ability to lead small projects and initiatives or requirements/process/testing aspects of larger projects
- 5+ years IT experience across all phases of software development lifecycle
- Able to create and review use cases and test scenarios to describe the sequence of interactions necessary to deliver the functionality that satisfies the requirements
- Experience evaluating and challenging information gathered from multiple sources, reconciling conflicts, decomposing high-level information into details, abstracting up from low-level information to a more general understanding
- Capital Markets experience with knowledge of securities terminology