



Example of Broker Job Description

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Our company is searching for experienced candidates for the position of broker. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for broker

- Broking on complex placements / risks with assistance
- Draft correspondence / argument with no assistance
- Premium calculations with no assistance
- Attend training when requested
- Participate in the renewal meeting with the client when requested by Client Executive
- Actively participate in local placement / internal strategy meetings and general team support in placement
- Ensure compliance with Acts / Regulations relating to insurance, ensuring E & O exposures are avoided
- Competently handling in-house invoicing, maintenance of risks electronically, hard copy filing and archiving
- Ensure compliance with SASRIA regulations and procedures
- Provide assistance to Client Executives and claims colleagues

Qualifications for broker

- Minimum of 1+ years professional experience in Commercial Real Estate or Finance
- Must procure and maintain a real estate salesperson's license as required
- Basic understanding of statistics/quantitative analysis
- MarineMarine insurance knowledge/experience is required
- The candidate will have a minimum of 3 years of insurance brokerage

- Insurance broker's P&C license required (2-20 license)