



Example of Broker Job Description

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Our company is growing rapidly and is looking for a broker. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for broker

- Builds, expands, and solidifies relationships with existing clients at senior levels within the company
- Works and collaborates with Aon leadership to achieve goals
- Perform policy contract reviews
- Help recruit, motivate, mentor and manage workflow of office placement staff
- Submit all data required for prospect and target marketing reports, commission memos
- Stimulate revenue growth and meet business objectives by placing new and renewal business, improving retention rates, increasing commission rates and utilizing group resources
- Negotiate terms for accounts and provide expertise for difficult to place business
- Directs the overall development and growth of team's book of business and provides support to other Aon Risk Solutions colleagues with respect to Agents and Broker/Dealer specialty coverage
- Builds and maintains relationships with insurance markets, and clients
- Leading client presentations

Qualifications for broker

- Insurance licensing must be obtained

- Full knowledge of E&O Avoidance & Resolution
- Property & Casualty (P&C) insurance knowledge/experience is required
- Compliance and quality management expertise