



Example of Beverage Job Description

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Our growing company is looking to fill the role of beverage. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for beverage

- Coordinating all on-site needs related to the participating breweries and wineries such as delivery date and time, cold storage, ice, glassware, pouring supplies (ice buckets, bottle openers)
- Communicating all event details to our beverage partners
- Obtain all proper permitting, beverage signage needs, final invoices
- Inputting the beer and wine list into the respective event mobile apps
- Manage and maintain relationships with distributors, brokers and brewer's associations
- Work hand in hand with the Event Production team to ensure all beverage needs are covered
- Travel required, as on-site contact for all beverage partners with the ability to jump in and assist on the event production and execution
- Receive and understand beverage orders and repeat them back to the guest and/or servers for accuracy
- Abide by the established standards for health, safety and continual side work duties
- Overseeing beverage operations at all Resort outlets

Qualifications for beverage

- Provide customer support over the phone
- Occasionally perform installs
- Tracks and monitors coffee machines and dispenser equipment
- Basic plumbing, electrical and mechanical knowledge, able to interpret wiring

- Maintains warehouse inventory of coffee brewers, chemical dispensers and parts