



Example of Beverage Manager Job Description

Powered by www.VelvetJobs.com

Our innovative and growing company is looking to fill the role of beverage manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for beverage manager

- Service and operations are maintained to satisfy set standards of performance
- Empowered associates can operate with minimal supervision
- Manpower and material resources are effectively managed balancing budgetary and customer service needs
- Effective cash handling and accounting procedures are implemented with continual review and amendments as necessary
- Recruitment is conducted in an effective manner in accordance with company procedures and budgetary guidelines
- Effective communication within areas of responsibility, the department and total hotel is conducted to aid understanding and effective working relationships
- Productive working relationships are established, maintained and enhanced at all levels, conflict is identified and minimised
- Senior management duties are carried out as and when required
- Training needs of department and individuals identified in line with business objectives
- Conducting performance reviews and assessing employee performance

Qualifications for beverage manager

- Must be able to work stand up on your feet for at least 8 hours per day

- Private dining experience preferred
- Ensure that all food and beverage facilities and equipment are cleaned, vacuumed and properly stocked according to anticipated business volume
- Strong understanding of financial and commercial aspects of the business
- 3-5 years of senior level food and beverage management experience within a complex, multi-faceted operation such as a large-scale hotel, high quality convention center