



Example of Bartender Job Description

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Our company is growing rapidly and is looking for a bartender. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for bartender

- Responsible for maintaining stock, cutting, and storing of all fresh fruit and vegetable garnishes, juices and other perishables daily to insure product quality and maintain highest quality
- Mixes, garnishes and presents drinks using standard ingredient recipes and practicing prudent portion control
- Read daily events to be aware of any VIP arrivals
- Must have a complete working knowledge of bar items, ingredients and preparation
- Ensure all details of service are performed properly for every guest
- To understand and adhere to Beverage Department Standard Operating Procedures
- Change ashtrays, serve cigarettes and wipe down bar area
- Ascertain guest satisfaction and handle any problem which may arise, informing a manager of the problem and how it was resolved
- When possible greet regular guests by name and note and serve preferences accordingly
- Professionally set up bar at the start of opening, including liquor, icing, glassware, juices and garnishes

Qualifications for bartender

- Passion for craft cocktails with a strong desire to learn

- Knowledgeable in HACCP protocols
- ABC certification (will need if you are not already certified)
- Previous bartending experience in a luxury setting is preferred