



Example of Bartender Job Description

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Our company is growing rapidly and is hiring for a bartender. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for bartender

- Inspects all areas of responsibility for safety and maintenance needs
- Makes change and operates a cashier machine
- Learn prices of all drinks
- Must serve cocktail servers
- Preparing and serving beverages following standard practices and recipes
- Maintaining par levels of operating supplies and equipment, replenishing as needed in accordance with procedure
- Operating the POS system to reconcile sales
- Maintaining cash drawer
- Coordinating beverage service with cocktail servers to maintain an efficient service flow
- Attending departmental and company meetings, as requiredAttending departmental and company meetings, as required

Qualifications for bartender

- Must meet minimum age for preparing and serving alcoholic beverages
- Present the guest service check with every transaction and ensure payment is received
- While performing the duties of this job, the associate is occasionally exposed to wet and/or humid conditions
- Basic math and cashier skills
- Able to logically and independently plan, organize, and complete work
- Must have excellent interpersonal skills including tact, patience, courtesy and

